



**IDEAL INSTITUTE OF MANAGEMENT AND TECHNOLOGY  
G.G.S.I.P UNIVERSITY  
DELHI**

**Minutes of the Meeting**

The 1<sup>st</sup> Internal Quality Assurance Cell Meeting was held on 11<sup>th</sup> September, 2020 at 3 p.m. in the Auditorium for the academic session 2020-2021 in Ideal Institute of Management and Technology, Delhi. The meeting was chaired by Prof. (Dr.) Anil Parkash Sharma, Chairman, IQAC, following members attended the meeting:-

- |                              |   |                              |
|------------------------------|---|------------------------------|
| 1) Prof. (Dr.) T.P.S.Rathore | - | Director, IQAC               |
| 2) Dr. Mahesh Sharma         | - | Coordinator, IQAC            |
| 3) Ms. Neetu Aggarwal        | - | Member Management            |
| 4) Mr. Rajesh Aggarwal       | - | Member Local Society         |
| 5) Mr. Vijay Gupta           | - | Stakeholder                  |
| 6) Prof. (Dr.) Suman Gupta   | - | Stakeholder                  |
| 7) Mr. Ram ji Lal Gupta      | - | Stakeholder                  |
| 8) Dr. Arun Gupta            | - | Executive Member, IQAC       |
| 9) Dr. Seema Nath Jain       | - | Executive Member, IQAC       |
| 10) Ms. Shailja Khosla       | - | Executive Member, IQAC       |
| 11) Mr. Satpal Arora         | - | Executive Member, IQAC       |
| 12) Mr. Mayank Gupta         | - | Executive Member, IQAC       |
| 13) Ms. Jasmandeep Kaur      | - | Executive Member, IQAC       |
| 14) Ms. Prema Gulati         | - | Executive Member, IQAC       |
| 15) Mr. Amit Mittal          | - | Administrative Officer, IQAC |
| 16) Mr. Atul Gupta           | - | Administrative Officer, IQAC |
| 17) Mr. Himanshu Mittal      | - | Administrative Officer, IQAC |
| 18) Mr. Atul Sharma          | - | Administrative Officer, IQAC |
| 19) Ms. Vaishanavi           | - | Student                      |
| 20) Mr. Bharat Sharma        | - | Alumni                       |
| 21) Mr. Puneet Aggarwal      | - | Member, Employer             |
| 22) Mr. Manoj Gupta          | - | Industrialist                |

**NAAC Criterion Incharges:**

- |                         |   |                 |
|-------------------------|---|-----------------|
| 1) Mr. Sumit K. Debnath | - | Criterion No. 4 |
|-------------------------|---|-----------------|

2) Ms Astha Sharma	-	Criterion No. 4
3) Dr. Renu Yadav	-	Criterion No. 1
4) Dr. Seema Gupta	-	Criterion No. 3
5) Ms. Rakhi Gangal	-	Criterion No. 3
6) Ms. Amarjit Kaur	-	Criterion No. 6
7) Ms. Ayushi Gupta	-	Criterion No. 6
8) Ms Ruchi Kalia	-	Criterion No. 6
9) Ms Gagneet K Bhatia	-	Criterion No. 6
10) Ms. Chandrika Sharma	-	Criterion No. 7
11) Mr. Jasdeep Singh	-	Criterion No. 7
12) Dr. Hemlata Sharma	-	Criterion No.5
13) Ms Harsh Kalra Manchanda	-	Criterion No.5
14) Ms. Deepa Jain	-	Criterion No. 5
15) Ms Jasmandeep Kaur	-	Criterion No. 1
16) Ms Shailja Khosla	-	Criterion No. 2
17) MR Mayank Gupta	-	Criterion No. 2
18) Ms Prerna Gulati	-	Criterion No.5
19) Ms Anukriti Gupta	-	Criterion No.7
20) Mr Satpal Arora	-	Documentation Incharge

Ms. Sonal Goel could not attend the meeting.

At the Outset, Prof. (Dr) Anil Parkash Sharma welcomed all the faculty members to the 1<sup>st</sup> Meeting of Internal Quality Assurance Cell.

Thereafter the following agenda was taken up for the discussion:

Point no 1	<ul style="list-style-type: none"> <li>➤ Honorable IQAC, Chairman Prof (Dr.) Anil Parkash Sharma briefed everyone present about the agenda of the meeting, which is to review the Progress work of AQAR, and to focus on the shortcomings if any.</li> <li>➤ He also shared that the work relating to AQAR of 2020-21 has to get started from the very beginning in a proper documentation manner.</li> </ul>
Point no 2	Mr. Mahesh Sharma, Coordinator IQAC Invited the criterion incharges point wise after giving the opening remarks for the meeting and also shared that the work related to AQAR of 2019-20 has been completed with the support of all the faculty members.
Point no 3	Review process of all the criterion is as

follows:

- **CRITERION I-** Dr Renu Yadav and Ms Jasmandeep Kaur explained that the work related to curriculum is in full swing as assistance to the University requirements and many faculty members of BBA have given their inputs.
- **CRITERION II-** Mr Mayank Gupta and Ms Shailja Khosla explained that this time we will be focusing on the student enhancement activities and planning various methodologies for the slow learners. Also due to the online platform the institute will be using more ICT tools so that the students are able to understand well in online classes.
- **CRITERION III-**Dr Seema Gupta and Ms Rakhi Gangal shared that Institute has more Ph.D holders and scholars. They also shared that the Institute will be organizing more initiative knowledgeable programmes for the students as well as the faculty members.
- **CRITERION IV-**Mr Sumit Debnath and Ms Astha Sharma shared that as the classes are online so the Institute have allotted the LAN ports to the faculty members in the classrooms near the blackboard in case they need to use the blackboard it would be visible through their laptops.
- **CRITERION V-** Ms Prerna Gulati , Dr Hemlata Sharma, Ms Deepa Jain explained the Institute will be organizing the skill development programmes as well as life skill development programmes on the department basis online and will ensure the maximum number of student participation in the same.
- **CRITERION VI-**Ms Amarjit Kaur, Ms Ayushi Gupta updated they have started maintaining all the records in

	<p>IQAC room in proper files and every document should mention that the activities have been organized under IQAC Cell.</p> <p>➤ <b>CRITERION VII</b>-Ms Anukriti Gupta, Mr Jasdeep Singh, and Ms Chandrika Sharma explained they are planning to organize gender sensitization programmes for the students as it is a requirement of their criteria.</p>
Point no 4	<p><b>Few suggestions given by Chairman, IQAC:</b></p> <p>➤ The activities which all the departments would be organizing must be student centric as due to online platform and ensure their attendance.</p> <p>➤ Also the filing of documents has to be in an organized manner with Notice, Schedule, Screenshots and Reports.</p> <p>➤ The focus should also be in organizing co-curricular activities in all the classes so that maximum number of students will participate.</p>
Point no 5	<p>Next Meeting will be held on 19<sup>th</sup> December 2020, in which NAAC in charges will Present the updated record for the year 2020-2021.</p>

Meeting ended on a very happy note.

*Prerna*  
29/09/2020  
Ms. Prerna Gulati  
Meeting Incharge

*Anil Parkash Sharma*  
Prof. (Dr.) Anil Parkash Sharma  
Director, IIMT

*XI.IX.XX*



**IDEAL INSTITUTE OF MANAGEMENT AND TECHNOLOGY  
G.G.S.I.P UNIVERSITY  
DELHI**

**Minutes of the Meeting**

The 2<sup>nd</sup> Internal Quality Assurance Cell Meeting was held on 19<sup>th</sup> December, 2020 at 3 p.m. in the Auditorium for the academic session 2020-2021 in Ideal Institute of Management and Technology, Delhi. The meeting was chaired by Prof. (Dr.) Anil Parkash Sharma, Chairman, IQAC, following members attended the meeting:-

- |                              |   |                              |
|------------------------------|---|------------------------------|
| 1) Prof. (Dr.) T.P.S.Rathore | - | Director, IQAC               |
| 2) Dr. Mahesh Sharma         | - | Coordinator, IQAC            |
| 3) Ms. Neetu Aggarwal        | - | Member Management            |
| 4) Mr. Rajesh Aggarwal       | - | Member Local Society         |
| 5) Mr. Vijay Gupta           | - | Stakeholder                  |
| 6) Prof. (Dr.) Suman Gupta   | - | Stakeholder                  |
| 7) Mr. Ram ji Lal Gupta      | - | Stakeholder                  |
| 8) Dr. Arun Gupta            | - | Executive Member, IQAC       |
| 9) Dr. Seema Nath Jain       | - | Executive Member, IQAC       |
| 10) Ms. Shailja Khosla       | - | Executive Member, IQAC       |
| 11) Mr. Satpal Arora         | - | Executive Member, IQAC       |
| 12) Mr. Mayank Gupta         | - | Executive Member, IQAC       |
| 13) Ms. Jasmandeep Kaur      | - | Executive Member, IQAC       |
| 14) Ms. Purna Gulati         | - | Executive Member, IQAC       |
| 15) Mr. Amit Mittal          | - | Administrative Officer, IQAC |
| 16) Mr. Atul Gupta           | - | Administrative Officer, IQAC |
| 17) Mr. Himanshu Mittal      | - | Administrative Officer, IQAC |
| 18) Mr. Atul Sharma          | - | Administrative Officer, IQAC |
| 19) Ms. Vaishnavi            | - | Student                      |
| 20) Mr. Bharat Sharma        | - | Alumni                       |
| 21) Mr. Puneet Aggarwal      | - | Member, Employer             |
| 22) Mr. Manoj Gupta          | - | Industrialist                |

**NAAC Criterion Incharges:**

- |                         |   |                 |
|-------------------------|---|-----------------|
| 1) Mr. Sumit K. Debnath | - | Criterion No. 4 |
|-------------------------|---|-----------------|

2) Ms Astha Sharma	-	Criterion No. 4
3) Dr. Renu Yadav	-	Criterion No. 1
4) Dr. Seema Gupta	-	Criterion No. 3
5) Ms. Rakhi Gangal	-	Criterion No. 3
6) Ms. Amarjit Kaur	-	Criterion No. 6
7) Ms. Ayushi Gupta	-	Criterion No. 6
8) Ms Ruchi Kalia	-	Criterion No. 6
9) Ms Gagneet K Bhatia	-	Criterion No. 6
10) Mr. Jasdeep Singh	-	Criterion No. 7
11) Dr. Hemlata Sharma	-	Criterion No.5
12) Ms Harsh Kalra Manchanda	-	Criterion No.5
13) Ms. Deepa Jain	-	Criterion No. 5
14) Ms Jasmandeep Kaur	-	Criterion No. 1
15) Ms Shailja Khosla	-	Criterion No. 2
16) Mr Mayank Gupta	-	Criterion No. 2
17) Ms Prerna Gulati	-	Criterion No.5
18) Ms Anukriti Gupta	-	Criterion No.7
19) Mr Satpal Arora	-	Documentation Incharge

Ms. Chandrika Sharma could not attend the meeting.

At the Outset, Prof. (Dr) Anil Parkash Sharma welcomed all the faculty members to the 2<sup>nd</sup> Meeting of Internal Quality Assurance Cell.

Thereafter the following agenda was taken up for the discussion:

<b>Point no 1</b>	Honorable IQAC, Chairman Prof (Dr.) Anil Parkash Sharma briefed and asked the progress about AQAR from all the Criterion Incharges.
<b>Point no 2</b>	Mr. Mahesh Sharma, Coordinator IQAC Invited the criterion incharges point wise after giving the opening remarks for the meeting and asked all the Criterion Incharges to update the same.
<b>Point no 3</b>	Review process of all the criterion is as follows: <ul style="list-style-type: none"> <li>➤ <b>CRITERION I-</b> Dr Renu Yadav and Ms Jasmandeep Kaur explained that they have been working on internships of the students through Internships and Placement Cell.</li> <li>➤ <b>CRITERION II-</b> Mr Mayank Gupta and Ms Shailja Khosla shared that they have asked the faculty members to give</li> </ul>

	<p>the course outcomes by 24<sup>th</sup> December, 2020 also the Student Satisfaction Survey has been done.</p> <ul style="list-style-type: none"> <li>➤ <b>CRITERION III</b>-Dr Seema Gupta and Ms Rakhi Gangal shared that they have asked the faculty members to share their details of research papers, attended FDP, webinars, etc as the requisite of this criteria and a google link has been created for the same.</li> <li>➤ <b>CRITERION IV</b>-Mr Sumit Debnath and Ms Astha Sharma that they are maintaining the records of the expenditure for purchase of books/e-books and subscription to journals/e-journals with the help of the librarians of both the departments.</li> <li>➤ <b>CRITERION V</b>- Ms Prerna Gulati , Dr Hemlata Sharma, Ms Deepa Jain explained the departments have started keeping the documents relating to skill development programmes and they have started segregating the documents department wise and point wise.</li> <li>➤ <b>CRITERION VI</b>-Ms Amarjit Kaur, Ms Ayushi Gupta updated the feedback regarding the quality assurance has been taken and further would be analysed and also the meeting are conducted in every quarter of the year.</li> <li>➤ <b>CRITERION VII</b>-Ms Anukriti Gupta, and Mr Jasdeep Singh shared that the activities are being organized for the students on a regular basis regarding national and international commemorative days, events and festivals.</li> </ul>
Point no 4	<p><b>Few suggestions given by Chairman, IQAC:</b></p> <ul style="list-style-type: none"> <li>➤ The activities which have been organized are commendable still need to focus on more activities in the upcoming semester.</li> </ul>
Point no 5	<p>Next Meeting will be held on 12<sup>th</sup> March 2021, in which NAAC in charges will Present the updated record for the year 2020-2021.</p>

Meeting ended on a very happy note.

*Perna*  
*19/12/2020*  
Ms. Perna Gulati  
Meeting Incharge

*Anil Parkash Sharma*  
*xix. xii. xx*  
Prof. (Dr.) Anil Parkash Sharma  
Director, IIMT





**IDEAL INSTITUTE OF MANAGEMENT AND TECHNOLOGY  
G.G.S.I.P UNIVERSITY  
DELHI**

**Minutes of the Meeting**

The 3<sup>rd</sup> Internal Quality Assurance Cell Meeting was held on 10<sup>th</sup> February, 2021 at 3 p.m. in the Mini Auditorium for the academic session 2020-2021 in Ideal Institute of Management and Technology, Delhi. The meeting was chaired by Prof. (Dr.) Anil Parkash Sharma, Chairman, IQAC, following members attended the meeting:-

- |                              |   |                              |
|------------------------------|---|------------------------------|
| 1) Prof. (Dr.) T.P.S.Rathore | - | Director, IQAC               |
| 2) Dr. Mahesh Sharma         | - | Coordinator, IQAC            |
| 3) Ms. Neetu Aggarwal        | - | Member Management            |
| 4) Mr. Rajesh Aggarwal       | - | Member Local Society         |
| 5) Mr. Vijay Gupta           | - | Stakeholder                  |
| 6) Prof. (Dr.) Suman Gupta   | - | Stakeholder                  |
| 7) Mr. Ram ji Lal Gupta      | - | Stakeholder                  |
| 8) Dr. Arun Gupta            | - | Executive Member, IQAC       |
| 9) Dr. Seema Nath Jain       | - | Executive Member, IQAC       |
| 10) Ms. Shailja Khosla       | - | Executive Member, IQAC       |
| 11) Mr. Satpal Arora         | - | Executive Member, IQAC       |
| 12) Mr. Mayank Gupta         | - | Executive Member, IQAC       |
| 13) Ms. Jasmandeep Kaur      | - | Executive Member, IQAC       |
| 14) Ms. Prerna Gulati        | - | Executive Member, IQAC       |
| 15) Mr. Amit Mittal          | - | Administrative Officer, IQAC |
| 16) Mr. Atul Gupta           | - | Administrative Officer, IQAC |
| 17) Mr. Himanshu Mittal      | - | Administrative Officer, IQAC |
| 18) Mr. Atul Sharma          | - | Administrative Officer, IQAC |
| 19) Ms. Vaishnavi            | - | Student                      |
| 20) Mr. Bharat Sharma        | - | Alumni                       |
| 21) Mr. Puneet Aggarwal      | - | Member, Employer             |
| 22) Mr. Manoj Gupta          | - | Industrialist                |

NAAC Criterion Incharges:

- |                         |   |                 |
|-------------------------|---|-----------------|
| 1) Mr. Sumit K. Debnath | - | Criterion No. 4 |
|-------------------------|---|-----------------|

2) Ms Astha Sharma	-	Criterion No. 4
3) Dr. Renu Yadav	-	Criterion No. 1
4) Dr. Seema Gupta	-	Criterion No. 3
5) Ms. Rakhi Gangal	-	Criterion No. 3
6) Ms. Amarjit Kaur	-	Criterion No. 6
7) Ms. Ayushi Gupta	-	Criterion No. 6
8) Ms. Chandrika Sharma	-	Criterion No. 7
9) Mr. Jasdeep Singh	-	Criterion No. 7
10) Dr. Hemlata Sharma	-	Criterion No.5
11) Ms. Deepa Jain	-	Criterion No. 5
12) Ms. Harsh Kalra Manchanda	-	Criterion No. 5
13) Ms Anukriti Gupta	-	Criterion No.7
14) Ms Anshika Rajvanshi		

Ms Gagneet K Bhatia, Ms Ruchi Kalia and Ms Harsh Kalra Manchanda could not attend the meeting

At the Outset, Prof. (Dr) Anil Parkash Sharma welcomed all the faculty members to the 3<sup>rd</sup> Meeting of Internal Quality Assurance Cell.

Thereafter the following agenda was taken up for the discussion:

<b>Point no 1</b>	<ul style="list-style-type: none"> <li>➤ Honorable IQAC, Chairman Prof(Dr.) Anil Parkash Sharma briefed everyone present about the agenda of the meeting, which is to review the Progress work of AQAR, and to focus on the shortcomings if any.</li> <li>➤ He also shared that in every academic session we have minimum 2 meetings and maximum 4 meetings.</li> </ul>
<b>Point no 2</b>	Mr. Mahesh Sharma, Coordinator IQAC Invited the criterion incharges pointwise after giving the opening remarks for the meeting.
<b>Point no 3</b>	<p>Review process of all the criterion is as follows:</p> <ul style="list-style-type: none"> <li>➤ <b>CRITERION I-</b> Dr Renu Yadav and Ms Jasmandeep kaur explained the four parts of the criterion in which they elaborated about internship programmes and feedback from students and the action taken report of the same.</li> <li>➤ <b>CRITERION II-</b> Mr Mayank Gupta and Ms Shailja Khosla explained all the</li> </ul>

seven subheadings which comes under the criterion, including the information of number of students enrolled during the academic year.

- **CRITERION III**-Dr Seema Gupta and Ms Rakhi Gangal talked about the 5 parts of the criterion III dealing with the information about resource mobilization, number of workshops, IPR programs conducted by the institution , awards won by faculty members and incentives to the teaching staff.
- **CRITERION IV**-Mr Sumit Debnath and Ms Astha Sharma explained about all the information concerning their criterion in which they stressed on the budget and library facility provided by the institution.
- **CRITERION V**- Ms Prerna Gulati , Dr Hemlata Sharma, Ms Deepa Jain explained about all the critical points dealing with students support and scholarship to them by the institution and Govt., guidance for carrier counseling where they stressed that maximum number of students were benefited with this and have maximum number of offer letters this time. At last, they highlighted there were only 2 grievances in the mentioned academic year which was solved in just two days.
- **CRITERION VI**-Ms Amarjit Kaur, Ms Ayushi Gupta gave the updates about criterion VI in which they explained everything right from vision, mission of the institute to all the professional development programmes organized by the institute, also they discussed about the quality initiatives of the IQAC Cell.
- **CRITERION VII**-Ms Anukriti Gupta, Mr Jasdeep Singh, and Ms Chandrika Sharma explained all the vital points concerning their criterion like rain harvesting, use of eco friendly products

	<p>organized by the institute, also they discussed about the quality initiatives of the IQAC Cell.</p> <p>➤ <b>CRITERION VII</b>-Ms Anukriti Gupta, Mr Jasdeep Singh, and Ms Chandrika Sharma explained all the vital points concerning their criterion like rain harvesting, use of eco friendly products and use of LED bulbs etc.</p>
<b>Point no 4</b>	<p><b>Few suggestions given by Chairman, IQAC:</b></p> <p>➤ Honorable Chairman advised Criterion III incharges to concentrate on IPR programs as they are not being fully covered in Criterion I .</p> <p>➤ He suggested Criterion VI incharges to conduct at least one Administrative Programme in an academic year.</p> <p>➤ Criterion VII incharges were advised by Honorable Chairman to change the language of their theory part specifically about the point concerning "Rain Harvesting".</p>
<b>Point no 5</b>	<p>Next Meeting will be held on 15<sup>th</sup> March 2021, in which NAAC in charges will Present the updated record for the year 2019-2020 through PPT Presentation</p>

Meeting ended on a very happy note.

*Amarjit Kaur*  
10/2/2021

Ms. Amarjit Kaur  
Meeting Incharge

*Anil Parkash Sharma*

Prof. (Dr.)Anil Parkash Sharma  
Director, IIMT

*X.ii.2021*



**IDEAL INSTITUTE OF MANAGEMENT AND TECHNOLOGY  
G.G.S.I.P UNIVERSITY  
DELHI**

**Minutes of the Meeting**

The 4<sup>th</sup> Internal Quality Assurance Cell Meeting was held on 3<sup>rd</sup> March, 2021 at 3 p.m. in the Mini Auditorium for the academic session 2020-2021 in Ideal Institute of Management and Technology, Delhi. The meeting was chaired by Prof. (Dr.) Anil Parkash Sharma, Chairman, IQAC, following members attended the meeting:-

- |                              |   |                              |
|------------------------------|---|------------------------------|
| 1) Prof. (Dr.) T.P.S.Rathore | - | Director, IQAC               |
| 2) Dr. Mahesh Sharma         | - | Coordinator, IQAC            |
| 3) Ms. Neetu Aggarwal        | - | Member Management            |
| 4) Mr. Rajesh Aggarwal       | - | Member Local Society         |
| 5) Mr. Vijay Gupta           | - | Stakeholder                  |
| 6) Prof. (Dr.) Suman Gupta   | - | Stakeholder                  |
| 7) Mr. Ram ji Lal Gupta      | - | Stakeholder                  |
| 8) Dr. Arun Gupta            | - | Executive Member, IQAC       |
| 9) Dr. Seema Nath Jain       | - | Executive Member, IQAC       |
| 10) Ms. Shailja Khosla       | - | Executive Member, IQAC       |
| 11) Mr. Satpal Arora         | - | Executive Member, IQAC       |
| 12) Mr. Mayank Gupta         | - | Executive Member, IQAC       |
| 13) Ms. Jasmandeep Kaur      | - | Executive Member, IQAC       |
| 14) Ms. Purna Gulati         | - | Executive Member, IQAC       |
| 15) Mr. Amit Mittal          | - | Administrative Officer, IQAC |
| 16) Mr. Atul Gupta           | - | Administrative Officer, IQAC |
| 17) Mr. Himanshu Mittal      | - | Administrative Officer, IQAC |
| 18) Mr. Atul Sharma          | - | Administrative Officer, IQAC |
| 19) Ms. Vaishnavi            | - | Student                      |
| 20) Mr. Bharat Sharma        | - | Alumni                       |
| 21) Mr. Puneet Aggarwal      | - | Member, Employer             |
| 22) Mr. Manoj Gupta          | - | Industrialist                |

NAAC Criterion Incharges:

- |                         |   |                 |
|-------------------------|---|-----------------|
| 1) Mr. Sumit K. Debnath | - | Criterion No. 4 |
|-------------------------|---|-----------------|

2) Ms Astha Sharma	-	Criterion No. 4
3) Dr. Renu Yadav	-	Criterion No. 1
4) Dr. Seema Gupta	-	Criterion No. 3
5) Ms. Rakhi Gangal	-	Criterion No. 3
6) Ms. Amarjit Kaur	-	Criterion No. 6
7) Ms. Ayushi Gupta	-	Criterion No. 6
8) Ms. Chandrika Sharma	-	Criterion No. 7
9) Mr. Jasdeep Singh	-	Criterion No. 7
10) Dr. Hemlata Sharma	-	Criterion No.5
11) Ms. Deepa Jain	-	Criterion No. 5
12) Ms. Harsh Kalra Manchanda	-	Criterion No. 5
13) Ms Anukriti Gupta	-	Criterion No.7
14) Ms Anshika Rajvanshi		

Ms Gagneet K Bhatia, Ms Ruchi Kalia and Ms Harsh Kalra Manchanda could not attend the meeting

At the Outset, Prof. (Dr) Anil Parkash Sharma welcomed all the faculty members to the 4<sup>th</sup> Meeting of Internal Quality Assurance Cell.

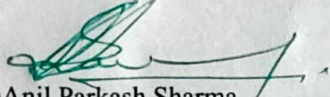
Thereafter the following agenda was taken up for the discussion:

<b>Point no 1</b>	Mr. Mahesh Sharma, briefed everyone present about the agenda of the meeting which is to review the Progress work of AQAR , and to focus on the shortcomings if any. He then invited the criterion incharges pointwise for their PPT presentations after giving the opening remarks for the meeting.
<b>Point no 2</b>	Review process of all the criterion is as follows: <ul style="list-style-type: none"> <li>➤ <b>CRITERION I-</b> Dr Renu Yadav and Ms Jasmandeep kaur gave the updates regarding their criterion which was focused on the improvements in feedback forms and planners</li> <li>➤ <b>CRITERION II-</b> Mr Mayank Gupta and Ms Shailja Khosla focused on total numbers of students admitted in the year, total faculty recruited, total number of students appeared and passed during the year, overall physically handicapped and scheduled caste students</li> <li>➤ <b>CRITERION III-</b>Dr Seema Gupta and</li> </ul>

	<p>Ms Rakhi Gangal were asked to present the Research and development cell and research publication part in their criterion</p> <ul style="list-style-type: none"> <li>➤ <b>CRITERION IV</b>-Mr Sumit Debnath and Ms Astha Sharma presented their data on overall infrastructure of the college which includes lighting, ICT tools, etc and budget and library facility</li> <li>➤ <b>CRITERION V</b>- Ms Prerna Gulati, Dr Hemlata Sharma, Ms Deepa Jain explained about dealing with students support and scholarship provided to them by the institution and Govt., guidance given for career counseling and number of students benefited from the same.</li> <li>➤ <b>CRITERION VI</b>-Ms Amarjit Kaur, Ms Ayushi Gupta gave their updates on IQAC initiatives taken during the year, total reimbursement given to the faculty members and the professional development programmes organized and attended for and by the teaching/non teaching staff</li> <li>➤ <b>CRITERION VII</b>-Ms Anukriti Gupta, Mr Jasdeep Singh, and Ms Chandrika Sharma explained all the vital points concerning their criterion like rain harvesting, use of eco friendly products and LED bulbs and steps taken for women empowerment</li> </ul>
<p><b>Point no 3</b></p>	<p><b>Few suggestions given by Chairman, IQAC:</b></p> <ul style="list-style-type: none"> <li>➤ Honorable Chairman advised all the Criterion incharges, to now prepare their combined reports which include the theory as well as data template part and submit the same to coordinator IQAC with the respective proof of each detail mentioned.</li> </ul>

Meeting ended on a very happy note.

*Amarjit Kaur*  
03/03/21  
Ms. Amarjit Kaur  
Meeting Incharge

  
Prof. (Dr.) Anil Parkash Sharma  
Director, IIMT

*iii. iii. xxi*